

**Volunteer Expression of Interest Form**

Name: .....

Date of Birth: .....

Contact Number: .....

Email Address: .....

**I am interested in:**

Event Support, Fundraising, Group Support, Project Support, Community Support  
(please circle)

Specific Role (please specify): .....

Please could you give us a little information about why you would like to  
volunteer:

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Would you like to receive information, updates and opportunities from GYW Mind  
via email? (you can unsubscribe at any time) Yes No (please circle)

Once your expression of interest is received, the Volunteer Co-ordinator will be  
in touch.

*We look forward to hearing from you!*

If you are completing the Expression of Interest Form on paper,  
please complete and return to the address below:

**Volunteer Co-ordinator  
Great Yarmouth & Waveney Mind  
28-31 Deneside  
Great Yarmouth  
NR30 3AX**

## Data Protection: Volunteer Consent Form

### Permission to store and process your data:

To help with your application and any future voluntary work with Great Yarmouth & Waveney Mind we will need to record your details. These will include personal and sensitive data. (Personal data is information that can be used to identify you for example: your name, DOB, address etc. Sensitive data is information related for example to health, racial or ethnic origin)

To comply with Data Protection we must ask your permission to store and process your personal and sensitive data for this process. Your data will be stored on a cloud based electronic database accessed by employees of Great Yarmouth & Waveney Mind. Paper copies of your data may also be stored securely and accessed by employees of Great Yarmouth & Waveney Mind. Your data will continue to be stored for 3 years from the date you leave the organisation.

*Overleaf are some key statements about our Data Protection and Privacy Policy please read them before you give your consent.*

I give my consent for Great Yarmouth & Waveney Mind to record and process personal data about myself.

<b>Name</b>			
<b>Signature</b>		<b>Date</b>	

I give my consent for Great Yarmouth & Waveney Mind to record and process sensitive data about myself.

<b>Name</b>			
<b>Signature</b>		<b>Date</b>	

### How will my data be used?

Your data will be used for the purpose of contacting you and providing you with any information or support. We will also use anonymised data for the purposes of statistical monitoring. (Anonymised data means we won't use data that can identify an individual).

### Can I withhold my consent?

You can withhold your consent but Great Yarmouth & Waveney Mind will not be able to process your application to volunteer and/or provide you with any information, which includes provision of paper and electronic information and events.

### Who will you share my data with and why?

Your information is confidential within Great Yarmouth & Waveney Mind and will be used primarily by the Volunteer Coordinator, Fundraising and Communications Manager and People and Organisation Development Manager. In case of emergency or my absence, another member of Great Yarmouth and Waveney Staff may use your information.

You may ask us to contact external agencies on your behalf, if this occurs we will obtain separate consent from you.

We will only ever share your information with your permission (unless required to do so by law).

### My rights under Data Protection

You have the right to:

- Ask for access to your personal data (this is known as Subject Access Request)
- The right to correct any inaccuracies (this is known as Request for Rectification)
- The right to deletion of personal data in some circumstances (this is known as Erasure)
- To withdraw your consent at any time (this is known as Request to Withdraw Consent)
- The right to transfer data we hold to another organisation (this is known as Request to Transfer Data)
- The right to object to data being held (direct marketing only) (this is known as Request to Object)

To make a request under these rights you can write to us at Great Yarmouth and Waveney Mind, 28-31 Deneside, Great Yarmouth, Norfolk, NR30 3AX or you can download the relevant forms from our website at [www.gywmind.org.uk](http://www.gywmind.org.uk) (under reports and policies.)

If you have concerns about the way we handle your personal data please write to us at CEO, Yarmouth and Waveney Mind, 28-31 Deneside, Great Yarmouth, Norfolk, NR30 3AX. If you still feel we haven't dealt with them properly, you can contact the Information Commissioner's Office on 0303 123 1113 or raise a complaint at [www.ico.org.uk/concerns](http://www.ico.org.uk/concerns). You'll find more information on Great Yarmouth & Waveney Mind's full Data Protection and Privacy Statement at [www.gywmind.org.uk](http://www.gywmind.org.uk) (under reports and policies.)